



Marin Local Agency Formation Commission

Regional Service Planning | Subdivision of the State of California

NOTICE OF REGULAR MEETING MINUTES

Marin Local Agency Formation Commission

Thursday, February 13, 2020

Marin Clean Energy | Charles McGlashan Room | 1125 Tamalpais Avenue, San Rafael, California

CALL TO ORDER

Chair McEntee called the meeting to order at 7:04 P.M.

ROLL CALL BY COMMISSION CLERK

Roll was taken and quorum was met. The following were in attendance:

Commissioners Present: Sashi McEntee, Chair
Craig K. Murray, Vice-Chair
Lew Kious
Barbara Coler
Damon Connolly
Larry Loder
Judy Arnold

Alternate Commissioners Present: Tod Moody
Chris Skelton

Marin LAFCo Staff Present: Jason Fried, Executive Officer
Candice Bozzard, Commission Clerk
Jeren Seibel, Policy Analyst

Marin LAFCo Counsel Present: Mala Subramanian

Members Absent: Sloan Bailey
Dennis Rodoni

AGENDA REVIEW

Executive Officer Fried suggested that items 4 and 6 be moved to the front of the public hearing items as there were public members in attendance to speak on those items.

Approved: M/S by Commissioners Murray and Arnold to accept the amended agenda.

Ayes: Commissioners McEntee, Murray, Kious, Coler, Loder, Connolly, and Arnold

Nays: None
Abstain: None
Motion approved unanimously.

PUBLIC OPEN TIME

Chair McEntee opened the public comment period. Hearing no request for comment, Chair closed the public open time.

CONSENT CALENDAR ITEMS

1. Approval of Minutes for December 12, 2019, Special Meeting and January 8, 2020, Strategic Planning Workshop
2. Commission Ratification of Payments from December 1, 2019, to January 31, 2020

Approved: M/S by Commissioners Kious and Coler to accept the consent calendar.
Ayes: Commissioners McEntee, Murray, Kious, Coler, Loder, Connolly, and Arnold
Nays: None
Abstain: None
Motion approved unanimously.

PUBLIC HEARING ITEMS

3. Approval of Work Plan Resulting from Novato Region Municipal Service Review and Adoption of Resolution 20-07, Accepting Final Draft of the Novato Region Municipal Service Review

Executive Officer Fried summarized the report regarding the proposed resolution to adopt the Novato Region MSR; staff addressed, as well as, clarified the language pertaining to unincorporated Marin “islands” and that there was still some public disagreement on the designation of certain areas despite the standing definitions. The Executive Officer outlined the work plan checklist of items needing to be addressed that were identified in the MSR.

Chair McEntee opened the public hearing.

- Craig Knowlton, Board Member of Indian Valley Associates – Mr. Knowlton stated the Association’s concerns and disagreement of the designation of Indian Valley as an unincorporated island.

Hearing no additional public comments, Chair closed the public hearing.

Commissioner Arnold outlined her own efforts to communicate with the residents of Indian Valley on this matter.

Approved: M/S by Commissioners Arnold and Connolly to approve the work plan resulting from the Novato Region Municipal Service Review and adopting Resolution 20-07: Accepting the Final Draft of the Novato Region Municipal Service Review

Ayes: Commissioners McEntee, Murray, Kious, Coler, Loder, Connolly, and Arnold

Nays: None

Abstain: None

Motion approved unanimously.

4. Reorganization of 70 N Knoll Road (APN 034-012-26 and 034-061-09), Including Detachment from the Richardson Bay Sanitary District and Annexation to Alto Sanitary District (LAFCo file #1345)

The Executive Officer communicated the history and current situation surrounding the reorganization of two parcels currently in Richardson Bay Sanitary District and moving to Alto Sanitary District.

Chair McEntee opened the public hearing.

- Property Owner – Expressed appreciation to the Commission and Executive Officer Fried for their time and efforts as well as the LAFCo policy being easy for public digestion.

Hearing no additional public comments, Chair closed the public hearing.

Approved: M/S by Commissioners Coler and Murray to approve Resolution 20-08, approving the requested change in the Sphere of Influence and reorganization as described (File #1345).

Ayes: Commissioners McEntee, Murray, Kious, Coler, Loder, Connolly, and Arnold

Nays: None

Abstain: None

Motion approved unanimously.

5. Reaffirming Spheres of Influence for San Rafael Area Municipal Service Review Jurisdictions

The Executive Officer explained to the Commission that all of the jurisdictions within the San Rafael Area MSR were being presented for each Sphere of Influence to be reaffirmed except for CSA 23 and CSA 18 which would be brought before the Commission at a later date.

Commissioners requested some clarification on a few aspects of the process.

Chair McEntee opened the public comment, and hearing none, closed public comment.

Approved: M/S by Commissioners Connolly and Arnold to adopt Resolutions 20-01 Reaffirming the Sphere of Influence for the City of San Rafael, 20-02 Reaffirming the Sphere of Influence for Marinwood Community Services District, 20-03 Reaffirming the Sphere of Influence for County Service Area #6, 20-04 Reaffirming the Sphere of Influence for County Service Area #9, 20-05

Reaffirming the Sphere of Influence for County Service Area #13, and 20-06 Reaffirming the Sphere of Influence for County Service Area #19.

Ayes: Commissioners McEntee, Murray, Kious, Coler, Loder, Connolly, and Arnold

Nays: None

Abstain: None

Motion approved unanimously

6. Eastern Peninsula Draft Municipal Service Review (Information Only)

Policy Analyst Seibel gave his presentation regarding the first draft of the Eastern Peninsula Area Municipal Service Review Report.

Chair McEntee opened the public comment, and hearing none, closed public comment.

Vice-Chair Murray questioned the matter of pockets of unincorporated space along Paradise Drive. Executive Officer Fried explained that he planned to have a larger discussion down the road with the County and the Town of Tiburon about Paradise Drive jurisdictional boundaries as a whole.

Vice-Chair Murray expressed thanks to staff for pointing out the unusual nature of Strawberry Recreation District overseeing dredging operations. Commissioner Kious added that caution should be used moving forward to ensure that any efforts to reorganize the current dredging operations do not interrupt any scheduled or future dredgings that are a necessity for the parcels requiring the service.

Commissioner Moody requested that the study's title be changed as Eastern Peninsula would not be a title that residents would recognize for their area.

BUSINESS ITEMS

7. Approval of Work Plan for Fiscal Year 2020-2021

Executive Officer Fried discussed the work plan that was developed at the recent workshop.

Commissioner Coler requested examination of forming a new fire district from the current Ross Valley Fire Department JPA in the course of the Ross Valley Area Municipal Service Review.

Chair McEntee opened the public comment, and hearing none, closed public comment.

Approved: M/S by Commissioners Kious and Murray to approve the proposed work plan.

Ayes: Commissioners McEntee, Murray, Kious, Coler, Loder, Connolly, and Arnold

Nays: None

Abstain: None

Motion approved unanimously

8. Commendation for Commissioner Sloan Bailey

Chair McEntee read the commendation for Commissioner Bailey and expressed her gratitude for his service, in particular as a member of the Policy Committee.

Chair McEntee opened the public comment, and hearing none, closed public comment.

Approved: M/S by Commissioners Arnold and Connolly to approve the proposed work plan.

Ayes: Commissioners McEntee, Murray, Kiouss, Coler, Loder, Connolly, and Arnold

Nays: None

Abstain: None

Motion approved unanimously

EXECUTIVE OFFICER REPORT (discussion and possible action)

a) Budget Update FY 2019-2020

Staff stated the budget was on track.

b) Current and Pending Proposals

Update on 1501 Lucas Valley Road proposal being resubmitted.

c) Update on MSR(s) [Verbal Report Only]

Research has begun on Ross Valley MSR.

d) Committee Assignments

Update on committee assignments. Technology Committee, due to no current need, has been deemed dormant.

e) Possible Change to April Meeting [Verbal Report Only]

Conflict with typical meeting date falling during Spring Break. A poll will be sent to commissioners to determine a new meeting date.

COMMISSIONER ANNOUNCEMENTS AND REQUESTS

Hearing no additional requests or announcements, the Chair called for adjournment.

Chair McEntee adjourned the meeting at 8:34 P.M.

ADJOURNMENT TO NEXT MEETING

TBD

Marin Clean Energy | Charles McGlashan Room | 1125 Tamalpais Avenue, San Rafael, CA

Attest: Jeren Seibel
Policy Analyst

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Marin LAFCo

Administrative Office
1401 Los Gamos Drive, Suite 220
San Rafael California 94903

T: 415-448-5877

E: staff@marinlafco.org

W: marinlafco.org
