



Marin Local Agency Formation Commission

Regional Service Planning | Subdivision of the State of California

NOTICE OF REGULAR MEETING MINUTES

Marin Local Agency Formation Commission
Thursday, June 11th, 2026

CALL TO ORDER

Chair Coler called the meeting to order at 6:30 P.M.

ROLL CALL BY COMMISSION CLERK

Roll was taken, and a quorum was met. The following were in attendance:

Commissioners Present: Barbara Coler
Dennis Rodoni
Steve Burdo
Lew Kious
Eric Lucan
Larry Chu
Craig Murray

Alternate Commissioners Present: Roger Smith

Marin LAFCo Staff Present: Jason Fried, Executive Officer
Jeren Batchelder-Seibel, Deputy Executive Officer
Claire Devereux, Clerk/Jr. Policy Analyst

Marin LAFCo Counsel Present: Malathy Subramanian
Alternate Members Absent: Stephanie Moulton-Peters
Rachel Farac
Cathryn Hilliard

AGENDA REVIEW

Chair Coler opened public comment. Seeing that no one wished to speak, the public comment was closed.

PUBLIC OPEN TIME

Chair Coler opened the public open time. Seeing no one wishing to speak, the public open time was closed.

CONSENT CALENDAR ITEMS (discussion and possible action)

1. Approval of Minutes for April 9, 2026, Regular Meeting
2. Commission Ratification of Payments from April 1, 2026, to May 31, 2026
3. Review and File Fiscal Year 2025-2026 GASB 75 Report
4. Approval of Legislative Committee Recommendations Related to CALAFCO Legislation

Approved: M/S by Commissioners Murray and Kious to approve the consent calendar and remove AB 259 from the legislative watch list

Ayes: Commissioners Burdo, Lucan, Chu, Coler, Rodoni, Kious, and Murray

Nays:

Abstain:

Absent:

Motion: Approved unanimously

PUBLIC HEARING

5. Approval of the Novato Area Municipal Service Review and Sphere of Influence Update
 - a. Approval of the Workplan from Report:

Administrative Office
Jason Fried, Executive Officer
1401 Los Gatos Drive, Suite 220
San Rafael, California 94903
T: 415-448-5877 E: staff@marinlafco.org
www.marinlafco.org

Dennis Rodoni, Vice-Chair
County of Marin

Eric Lucan, Regular
County of Marin
Stephanie Moulton-Peters, Alternate
County of Marin

Barbara Coler, Chair
Town of Fairfax
Steve Burdo, Regular
County of Marin
Rachel Farac, Alternate
City of Novato

Lew Kious, Regular
Almonte Sanitary District
Craig Murray, Regular
Las Gallinas Valley Sanitary District
Cathryn Hilliard, Alternate
Southern Marin Fire Protection District

Larry Chu, Regular
Public Member
Roger Smith, Alternate
Public Member

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- b. Adopt Resolution 26-02 Approving the Novato Area Municipal Service Review and Sphere of Influence Study and Written Statement of Determinations and Finding it Exempt from CEQA pursuant to State CEQA Guidelines Section 15306, Class 6;
 - c. Adopt Resolution 26-03 Amending the Sphere of Influence of the City of Novato and Making Written Determinations and Finding it Exempt from CEQA pursuant to State CEQA Guidelines Section 15061(b)(3);
 - d. Adopt Resolution 26-04 Amending the Sphere of Influence of the Novato Sanitary District and Making Written Determinations and Finding it Exempt from CEQA pursuant to State CEQA Guidelines Section 15061(b)(3);
 - e. Adopt Resolution 26-05 Reaffirming the Sphere of Influence of the Novato Fire Protection District and Making Written Determinations and Finding it Exempt from CEQA pursuant to State CEQA Guidelines Section 15061(b)(3).
 - f. Adopt Resolution 26-06 Reaffirming the Sphere of Influence of the Bel Marin Keys Community Services District and Making Written Determinations and Finding it Exempt from CEQA pursuant to State CEQA Guidelines Section 15061(b)(3).

DEO Batchelder-Seibel presented on the staff report.

Chair Coler opened the hearing; seeing no one wishing to speak, the public hearing was closed.

Approved: M/S by Commissioners Lucan and Rodoni to approve the Novato Area Municipal Service Review Items 5a-5f

Ayes: Commissioners Burdo, Lucan, Chu, Coler, Rodoni, Kious, and Murray

Nays:

Abstain:

Absent:

Motion: Approved unanimously

- 6. Receive Report on AB 2561 Discussion on Status of Employee Vacancies, Recruitment and Retention Efforts

EO Fried presented on AB 2561 Staff report

Chair Coler opened the hearing; seeing no one wishing to speak, the public hearing was closed.

- 7. Adoption of Final Operating Draft Budget for Fiscal Year 2026-2027

EO Fried presented on the Final Operating Budget for Fiscal Year 2026-2027.

Chair Coler opened the hearing; seeing no one wishing to speak, the public hearing was closed.

Approved: M/S by Commissioners Chu and Burdo to approve the Operating Budget for Fiscal Year 2026-2027.

Ayes: Commissioners Burdo, Lucan, Chu, Coler, Rodoni, Kious, and Murray

Nays:

Abstain:

Absent:

Motion: Approved unanimously

BUSINESS ITEMS (discussion and possible action)

Business Items involve administrative, budgetary, legislative, or personnel matters and may or may not be subject to public hearings.

- 8. Election of Chair and Vice Chair

EO Fried presented on the staff report.

Approved: M/S by Commissioners Lucan and Kious to elect Dennis Rodoni as Chair and Larry Chu as Vice-Chair

Ayes: Commissioners Burdo, Lucan, Chu, Coler, Rodoni, Kious, and Murray

Nays:
Abstain:
Absent:
Motion: Approved unanimously

Commissioner Lucan commended Chair Coler for her three years as chair.
Chair Coler stated it was wonderful being chair with the commission and staff.
Chair Coler stayed on as chair till the end of the meeting

9. Review and Discussion of the Draft Marin County Fire Services Special Study

Analyst Devereux presented on the staff memo.

Commissioner Murray briefly discussed the study scope: fire, flood, and earthquake hazards, including a wildfire suppression needs assessment and interagency communication gaps. He commended the Ross Valley focus.

Commissioner Coler noted that the President of the Marin Professional Firefighters Association, had reviewed an earlier draft and characterized it as excellent.

10. Update and Discussion on CALAFCO Related Matters, Including Marin LAFCo Membership with CALAFCO for FY 26-27

Commissioner Coler suggested staying in CALAFCO another year and seeing how things progress.

Commissioner Murray stated the three concerns were leadership, dues, and legislative progress. There is now a dues subcommittee forming, leadership is trending in the right direction, and legislative progress is the core reason to stay. Therefore, he feels all three are being addressed, so is in support of staying.

Vice Chair Chu stated he is in support of what the commission decides, but we asked for movement on issues flagged, and there's still no firm commitment or timeline. Maybe send a letter saying we'll stay, but still want to see commitment.

Chair Rodoni stated staying has value and takes leaving a group like this seriously. Could we propose paying half the dues now and half in six months, based on their progress?

EO Fried said he can ask, but their board already approved next year's dues, so splitting payment is likely too late procedurally. We can still ask for commitment in the letter as a condition of staying.

11. Consideration and Approval of Third Amendment to Employment Agreement with Executive Officer

Legal Counsel Subramanian presented the staff report.

Approved: M/S by Commissioner Rodoni and Coler to execute the Third Amendment to Employment Agreement with Executive Officer.

Ayes: Commissioners Burdo, Lucan, Chu, Coler, Rodoni, Kiious, and Murray

Nays:

Abstain:

Absent:

Motion: Approved unanimously

EXECUTIVE OFFICER REPORT

a) Budget Update FY 2025-2026

EO Fried stated we're currently under budget, though less so than in past years due to cost increases this year; the new budget should help.

b) Current and Pending Proposals

EO Fried reported that Novato Fire Protection District wants to move one firehouse from septic to sewer. We're waiting on the map and legal description before bringing it to the Commission.

c) Marin LAFCo Workplan

The police study was inadvertently dropped from the work plan during reorganization; it's been added back to the August work plan and won't be forgotten. A few other minor updates are also in there.

d) Correspondence

CMSA Consolidation Study: EO Fried stated that we are still working with the three CMSA JPA member agencies on edits to the cost sharing agreement; they've asked LAFCo to lead a consolidation feasibility study. Once the agencies confirm they're comfortable with the changes, staff will bring a suite of items back in August for Commission approval to begin the study.

Civil Grand Jury Report: The Marin County Civil Grand Jury issued a special study today on special districts, with recommendations for special districts countywide. LAFCo is referenced but not named as a respondent, so no response is required, and staff isn't planning to bring it back in August — unless a Commissioner flags something in it warranting a response, in which case it would come back as a future agenda item.

COMMISSIONER ANNOUNCEMENTS AND REQUESTS

Chair Coler opened announcements and requests.

Chair Coler adjourned the meeting at 7:10

ADJOURNMENT TO NEXT MEETING

June 11th, 2026, at 6:30 P.M. | Marin Wildfire Prevention Authority

Attest: Claire Devereux
Clerk/Jr. Policy Analyst